

# LMMMS

## MEMORANDUM

TO: MS. CARMEN TORRES-IZQUIERDO, REGIONAL DIRECTOR *Northern*

FROM: *S. Valentin* S. VALERIE ROSADO, ESSEX COUNTY CENTER,  
LEADERSHIP DEVELOPMENT COUNSELOR

RE: ANNUAL REPORT *2000-2001*

DATE: *June 29, 2001*  
*July 5th*

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Attached you will find the Narrative/Statistical Annual Report for the September 2000- *June* August  
2001 academic program year.

## **I. INTRODUCTION**

### **SABRINA ROSADO ESSEX COUNTY CENTER LEADERSHIP DEVELOPMENT COUNSELOR**

I started working at ASPIRA Inc. of New Jersey on September 13, 2001 as Leadership Development Counselor in Newark NJ. Since I became a Leadership Development Counselor at the Essex County Center in NJ, my responsibilities are to help the students achieve better goals.

My main purpose and responsibility as the ASPIRA Counselor is to encourage and guide Aspirantes to fulfill ASPIRA's mission by developing their leadership skill while staying in school, continuing their education and going on to a getting a better education. To help complete ASPIRA's mission I offer students assistance in areas such as, self esteem, personal counseling, and application admissions to better programs. I also provide them with the opportunities that are available by exposing them to different conferences, trips and workshops that offer information and career choices for their future.

### **SCHOOL CONTACTS**

1. Principal, Mrs. Juana Carrero-Lipski
2. Vice-Principal, Mrs. Saabirah Amatulla
3. Vice-Principal, Mr. Calvin J. Mott
4. Vice-Principal, Mr. John A. Silveira
5. Guidance Counselor, Lucy Lopez
6. Teacher, Gilbert Lorenzo 8<sup>th</sup> grade
7. Teacher, Maximiliano Febles 6<sup>th</sup> grade
8. Teacher, Olga Villegas ESL
9. Teacher, Juba Dowdell 8<sup>th</sup> grade
10. Teacher, Brenda Gonzalez 7<sup>th</sup> grade
11. Custodial, Westley Brown
12. Custodial, Adalberto Gonzalez
13. Security Guard, Jorge Mercado
14. Security Guard, Virginia Dorch
15. Security Guard, Raymond Acevedo
16. March of Dimes, Yvonne Ortiz-Hanney

## II. HIGHLIGHTS FERRIS HIGH SCHOOL

This year has been a very difficult year for the Rafael Hernandez Middle School ASPIRA Club. Although there were many changes within the school, the Aspirantes worked hard at overcoming certain obstacles and accomplished a few things. Like the Toy drive for the needy, The March of Dimes Event, and The Quality of Life Event.

## III. CASELOAD

The beginning caseload for the 2000-2001 academic year totaled 17 students. Since then 68 students were recruited by February 2001 totaling 85 students. From the 85 students, 43(51%) are males and 42(49%) are females. Also, additional 35 students (not on caseload) received services from ASPIRA throughout the 2000-2001 academic year.

22  
males  
47%

25 females  
53%

5 students

#### IV. COUNSELING SESSIONS

The 2000-2001 program year results for counseling sessions are ~~8,954~~ 530. The counseling breakdown for the year is as follows:

TYPE OF COUNSELING	AMOUNT OF TIME		NUMBER OF SESSIONS		
	MIN	%	#	%	
1. Initial Session	530	5.92%	64	8.68%	6.2
2. Career Counseling	020	0.22%	03	0.40%	.2
3. Academic Counseling	020	0.22%	04	0.54%	16.4
4. Admissions Counseling	265	2.96%	20	2.72%	.2
5. Financial Aid Counseling	000	0.00%	00	0.00%	0
6. Leadership Sessions	5,379	60.08%	438	59.44%	39.8
7. Personal Counseling	1,720	19.21%	191	25.92%	33.2
8. Home Visits	000	0.00%	00	0.00%	0
9. Club Meetings	1,020	11.39%	17	2.30%	0
10. Referrals	000	0%	00	0.0%	4
11. Case Conference	000	0%	00	0.0%	0
<b>TOTAL</b>	<b>8,954</b>	<b>100%</b>	<b>530</b>	<b>100%</b>	

#### V. RECRUITMENT EFFORTS

The strategies that were used to recruit students for the academic year were the following:  
 \* Held an Recruitment Day in which information, sign-up sheets and intakes were given out to inform the students about the ASPIRA Club.

\* Announcements of the ASPIRA Club meetings and activities were made through the PA system within the school and flyers were posted.

\* Presentations and announcements were made in classrooms to motivate and recruit students.

\* ASPIRA Club members were also encouraged to bring in their friends to participate in the club.

\* Presentations and contacts were made to teachers and guidance counselors and other club groups within the school.

\* Field trips and conferences were planned to maintain average attendance at the clubs and to increase recruitment numbers.

#### VI. PLACEMENT

a) Unduplicated number of students applying 125 (7<sup>th</sup> graders)

b) Total number of applications generated 125

c) Number of unduplicated students granted admissions 117 (12 ASPIRANTES)

d) Number of unduplicated students rejected 8

e) Number of unduplicated students pending 0

Note: There are 150 students in the 7<sup>th</sup> grade class at Rafael Hernandez Middle School. Of those, 125 students applied to the New Jersey SEEDS program. From the applicants a total of 117 were accepted, and 12 of those students are ASPIRANTES.

*Same minor changes*

*No placements*

# **TOTAL CUMULATIVE ACTIVE CASELOAD**

**TOTAL** = 85 students

Male 43(51%)

Female 42(49%)

## **ETHNIC BREAK-UP**

# %

## **INCOME PROFILE**

# %

Puerto Rican  
Cuban  
Dominican  
Central American  
South American  
African American  
Asian American  
White  
Other

34 08  
0 08  
5 10  
3 08  
1 05  
2 12  
0 03  
0 04  
2 00

41.17%  
9.41%  
11.76%  
9.41%  
5.89%  
14.12%  
3.52%  
4.72%  
0.00%

Below 9,420  
9,420-12,629  
12,630-15,839  
15,840-19,049  
19,050-22,259  
22,260-25,469  
25,470-28,679  
28,680-31,890  
Above 31,890

13 14  
9 37  
3 34  
2 00  
2 00  
2 00  
3 00  
2 00  
11 00

16.47%  
43.52%  
40.00%  
0.00%  
0.00%  
0.00%  
0.00%  
0.00%  
0.00%

47

100%

47

100%

## **CLOSED CASES**

**TOTAL** = 40 students

Male 21(52.5%)

Female 19 (47.5%)

## **ETHNIC BREAK-UP**

# %

## **INCOME PROFILE**

# %

Puerto Rican  
Cuban  
Dominican  
Central American  
South American  
African American  
Asian American  
White  
Other

29 15  
0 03  
5 05  
2 04  
1 03  
2 07  
0 01  
0 02  
0 00

37.50%  
7.50%  
12.50%  
10.00%  
7.50%  
17.50%  
2.50%  
5.00%  
0.00%

Below 9,420  
9,420-12,629  
12,630-15,839  
15,840-19,049  
19,050-22,259  
22,260-25,469  
25,470-28,679  
28,680-31,890  
Above 31,890

13 02  
5 17  
3 21  
1 00  
2 00  
2 00  
3 00  
3 00  
10 00

5.00%  
42.5%  
52.5%  
0.00%  
0.00%  
0.00%  
0.00%  
0.00%  
0.00%

41

100%

41

100%

## **BEGINNING CASELOAD FOR NEXT YEAR**

**TOTAL** = 45 students

Male 22 (48.88%)

Female 23 (51.12%)

## **ETHNIC BREAK-UP**

# %

## **INCOME PROFILE**

# %

Puerto Rican  
Cuban  
Dominican  
Central American  
South American  
African American  
Asian American  
White  
Other

5 17  
0 05  
0 03  
1 05  
0 05  
0 06  
0 02  
0 02  
0 00

37.78%  
11.11%  
6.67%  
11.11%  
11.11%  
13.34%  
4.44%  
4.44%  
0.00%

Below 9,420  
9,420-12,629  
12,630-15,839  
15,840-19,049  
19,050-22,259  
22,260-25,469  
25,470-28,679  
28,680-31,890  
Above 31,890

0 12  
4 20  
0 13  
1 00  
0 00  
0 00  
0 00  
0 00  
1 00

26.68%  
44.44%  
28.88%  
0.00%  
0.00%  
0.00%  
0.00%  
0.00%  
0.00%

46

100%

46

100%

ASPIRA INC. OF NEW JERSEY MALE/FEMALE REPORT

RAFAEL HERNANDEZ MIDDLE SCHOOL

*Learning*

CUMULATIVE ACTIVE CASELOAD

RAFAEL  
HERNANDEZ  
SCHOOL

FEMALE

MALE

TOTAL

6<sup>th</sup> Grade

7 0

12 2

49 2

7<sup>th</sup> Grade

22 108

78 16

110 38

8<sup>th</sup> Grade

13 17

15 13

28 30

TOTAL

42 25

43 22

85 47

## VII. PROGRAM ACTIVITIES

## FERRIS HIGH SCHOOL

### Club Meetings:

1. Club Meeting: Rafael Hernandez Middle School, Auditorium, First Club Meeting of the Year, Sep. 20, 2000.
2. Club Meeting: Rafael Hernandez Middle School, Room 125, October 11, 2000.
3. Club Meeting: Rafael Hernandez Middle School, Room 125, October 25, 2000.
4. Club Meeting: Rafael Hernandez School, Room 125, November 15, 2000.
5. Club Meeting: Rafael Hernandez School, Room 125, November 21, 2000.
6. Club Meeting: Rafael Hernandez Middle School, Room, 125, Dec. 6, 2000.
7. Club Meeting: Rafael Hernandez Middle School, Room 125, Dec. 20, 2000.
8. Club Meeting: Rafael Hernandez Middle School, Room, 125, January 10, 2001.
9. Club Meeting: Rafael Hernandez Middle School, Room 125, , January 23, 2001.
10. Club Meeting: Rafael Hernandez School, Room 125, Feb. 14, 2001.
11. Club Meeting: Rafael Hernandez School, Room 125, Feb. 21, 2001.
12. Club Meeting: Rafael Hernandez School, Room, 125, March 14, 2001.
13. Club Meeting: Rafael Hernandez School, Room 125, March 20, 2001
14. Club Meeting: Rafael Hernandez School, Auditorium April 9, 2001.
15. Club Meeting: Rafael Hernandez School, Auditorium April 23, 2001.
15. Club Meeting: Rafael Hernandez School, Auditorium May 9, 2001.
16. Club Meeting: Rafael Hernandez School, Auditorium May 22, 2001.
17. Club Meeting: Rafael Hernandez School, Room 125 June 13, 2001.

#### Workshops:

1. Workshop: October 11, 2000. Workshop on the elderly.
2. Workshop: Rafael Hernandez School, November 20, 2000. Workshop on Drugs.
3. Workshop: Needy Children: Lets help them have a better Christmas, Dec. 20, 2000.
4. Workshop: Workshop on HIV and Pregnancy, January 23, 2001.
5. Workshop: Workshop, on The March of Dimes, Feb. 21, 2001.

#### Presentations:

1. Presentation: Rafael Hernandez Middle School, Mr. Febles Class, Room 223, Toy Drive for the Needy, Dec.7, 2000.
2. Presentation: Rafael Hernandez Middle School, Mr. Lorenzo class, Room 333, Toy Drive for the Needy, Dec. 7, 2000.
3. Presentation: Rafael Hernandez Middle School, Positive HIV, Room, 125, January 10,2001
4. Presentation: Meeting between 7<sup>th</sup> grade students and Julian Gomez from, The New Jersey Seeds Program. January 23, 2001.

#### Field Trips:

1. Field Trip: Ice Skating, Mount Chair State University, Feb. 12, 2001.
2. Field Trip: Rutgers University of New Brunswick, Women's Basketball game, Rutgers vs Nortre Dame, Feb. 17, 2001.
3. Field Trip: The March of Dimes Event at Liberty State Park in Jersey City, NJ. Sunday, April 29, 2001, One Student Participated.

#### Other:

1. Other: Aspira's Annual Autumn Dance, November 10, 2000. Essex County Center, Two (2) students attended.
2. Other: Toy Drive for the Needy, Rafael Hernandez Middle School, Newark, Dec. 12, 2000, 6 Students.
3. Other: Toy Drive for the Needy, Rafael Hernandez Middle School, Newark, Dec. 13, 2000, 10 Students.
4. Other: Toy Drive for the Needy, Rafael Hernandez Middle School, Newark, Dec. 14, 2000, 8 Students.
5. Other: Café Teatro, Aspira Inc. of New Jersey, Feb. 19, 2001.
6. Other: Pizza Party, at Summer Pizza, March 15, 2001. 7 students participated.
7. Other: Awards Night: Essex County Center, Crystal Room, June 20, 2001



## VII. STAFF DEVELOPMENT

### Agency Meetings:

1. Unit Meeting: ASPIRA, Essex County Center. September 6, 2000.
2. Unit Meeting: ASPIRA, Essex County Center. September 18, 2000.
3. Unit Meeting: ASPIRA, Essex County Center. September 26, 2000.
4. Unit Meeting: ASPIRA, Essex County Center. October 2, 2000.
5. Unit Meeting: ASPIRA, Essex County Center, October 18, 2000.
6. Unit Meeting: Aspira, Essex County Center, November 6, 2000.
7. Unit Meeting: ASPIRA, Essex County Center. Dec. 8, 2000.
8. Unit Meeting: ASPIRA, Essex County Center. January 5, 2001.
9. Unit Meeting: ASPIRA, Essex County Center. January 30, 2001.
10. Unit Meeting: Aspira, Essex County Center, Feb. 9, 2001.
11. Unit Meeting: Essex County Center, Feb. 16, 2001.
12. Unit Meeting: Aspira, Essex County Center, March 2, 2001.
13. Unit Meeting: Aspira, Essex County Center, March 23, 26, 2001.
14. Unit Meeting: Aspira, Essex County Center, April 6, 2001.
15. Unit Meeting: Aspira, Essex County Center, April 30, 2001.
16. Unit Meeting: Aspira, Essex County Center, May 18, 2001.
17. Unit Meeting: Aspira, Essex County Center, June 1, 2001.
18. Unit Meeting: ASPIRA, Essex County Center, June 15, 2001.

### Other Meetings:

1. Meeting: Rafael Hernandez, Newark, Sep. 26, Principal, Carrero-Lipsky.
2. Meeting: ASPIRA, Essex County Center, NJ Seeds Program, Contact Person, Julian Gomez, October 24, 2000.
3. Meeting: Rafael Hernandez School, NJ Seeds Program, Contact Person, Julian Gomez, October 26, 2000.
4. Other: Julian Gomez, The New Jersey Seeds Program, January 23, 2001.
5. Other Meeting: March of Dimes, Yvonne Ortiz Hanney and Mary Lou Dawson, Feb. 2, 2001.
6. Other Meeting: American Red Cross, First Aide Classes, Feb. 20, 2001.
7. Other Meeting: Hispanic Fire Fighters & EMS Association, Scholarships for High school Students, Feb. 20, 2001.

#### Workshop\Training:

1. Workshop Training: Training on Monthly Report. September 27, 2000.
2. Training: Management I.S., ASPIRA, Perth Amboy, Johnny Villamil, Vice-President, ASPIRA National, Sep. 28, 2000.
3. Workshop\Training: Aspira, Essex County Center. November 1, 2000.
4. Workshop\Training: Aspira Essex County Center, November 29, 2000.
5. Workshop: Focus, Management Training, Feb. 15, 2001.
6. Workshop: Focus, Management Training, March 22, 2001.
7. Workshop: Aspira Inc. of New Jersey, Time Management Training, April 30, 2001. Facilitators, Sabrina Rosado and Lisette Valentin.

#### Conferences:

1. Conference: ASPIRA'S Third Annual Latino Education Conference in Atlantic City, New Jersey, May 12, 13, 14, 15, 2001.

#### Other:

1. Community Service Project Meeting: Extended Care Nursing Home, Newark NJ, Contact Person, Mr. Royster, October 3, 2000.
2. Community Service Project Meeting: Extended Care Nursing Home, Newark NJ, Contact Person, Mr. Royster,
3. October 10, 2000.
4. Other: Community Technology Center Grand Opening at Focus, November 30, 2000.
5. Other: Aspira Inc. of New Jersey Luncheon, March 8, 2001.
6. Other Meeting: The Citizen Council for Higher Education, March 22, 2001, Essex County Center.
7. Other: Patterson Awareness Day, Patterson NJ, April 19, 2001. We went on an educational tour of the City Of Patterson. Facilitated By, Gamaliel Guardia.
8. Other: Essex County College Meeting/Tour, Newark, New Jersey, May 4, 2001.
9. Other: Educational Job Fair, Aspira Essex County Center, May 23, 2001.
10. Other: Quality of Life March, Rafael Hernandez Middle School June 9, 2001.
11. Other Meeting: Catering Meeting for Awards Night, Essex County Center, June 11, 2001.
12. Other Meeting: Follow-up Catering Meetings for Awards Night, ASPIRA, June 12, 2001.
13. Other: Awards Night, Essex County Center, Crystal Room, June 20, 2001.
14. Other: Jersey City Student's Cook Out, Liberty State Park, June 23, 2001.

**ASPIRA INC. OF NEW JERSEY  
ANNUAL REPORT**

**I.**

**NAME: SABRINA ROSADO TITLE: LEADERSHIP DEVELOPMENT COUNSELOR**

**UNIT:**

**PROGRAM:**

**ACADEMIC YEAR: 2000-2001**

**DATE: June 29, 2001** *July 2001*

**A. OVERALL**

	MALE	FEMALE	TOTAL
Beginning Caseload	0 <i>9</i>	0 <i>14</i>	0 <i>15</i>
New Intakes	43 <i>12</i>	42 <i>19</i>	85 <i>32</i>
Cumulative Active Caseload	43 <i>22</i>	42 <i>25</i>	85 <i>47</i>
Cumulative Closed Caseload	21 <i>17</i>	19 <i>24</i>	40 <i>41</i>
Present Caseload	22 <i>5</i>	23 <i>1</i>	45 <i>6</i>
Beginning Caseload for Next Year	22 <i>5</i>	23 <i>1</i>	45 <i>6</i>

**B. GRADE LEVEL**

	ACTIVE	CLOSED	TOTAL
Junior High School (6 <sup>th</sup> )	18 <i>1</i>	1 <i>1</i>	19 <i>2</i>
Junior High School (7 <sup>th</sup> )	27 <i>5</i>	11 <i>10</i>	38 <i>15</i>
Junior High School (8 <sup>th</sup> )	0 <i>0</i>	28 <i>30</i>	28 <i>30</i>
High School Freshmen	0	0	0
High School Sophomores	0	0	0
High School Juniors	0	0	0
High School Seniors	0	0	0
High School Graduates	0	0	0
Junior High School Dropouts	0	0	0
High School Dropouts	0	0	0
College Dropouts	0	0	0
GED Students	0	0	0
<b>TOTAL</b>	45 <i>6</i>	40 <i>41</i>	85 <i>47</i>

**C. ETHNIC BREAKDOWN**

	ACTIVE	CLOSED	TOTAL
Puerto Ricans	17 <i>5</i>	15 <i>29</i>	32 <i>34</i>
Cubans	5 <i>0</i>	3 <i>0</i>	8 <i>0</i>
Dominicans	3 <i>0</i>	5 <i>5</i>	8 <i>5</i>
Central Americans	5 <i>1</i>	4 <i>2</i>	9 <i>3</i>
South Americans	5 <i>0</i>	3 <i>1</i>	8 <i>1</i>
African Americans	6 <i>0</i>	7 <i>2</i>	13 <i>2</i>
Asian Americans	2 <i>0</i>	1 <i>0</i>	3 <i>0</i>
White	2 <i>0</i>	2 <i>0</i>	4 <i>0</i>
Other	0 <i>0</i>	0 <i>2</i>	0 <i>2</i>
<b>TOTAL</b>	45 <i>6</i>	40 <i>41</i>	85 <i>47</i>

*30  
11  
18  
15  
10  
25*